## **Sending items** abroad

### Airmail

Want to send mail anywhere in the world? Then use our standard Airmail service - it's guick and great value for money. There are three price zones: Europe, World Zone 1 and World Zone 2.

### Letters up to 100g

Weight up to	Europe	World Zones 1 & 2
Postcards	87p	87p
10g	87p	87p
20g	87p	£1.28
40g	£1.28	£1.90
60g	£1.66	£2.38
80g	£1.91	£2.89
100g	£2.21	£3.30

Prices in this table are exempt from VAT.

### Small Packets up to 100g

Weight up to	Europe	World Zones 1 & 2
100g	£2.70	£3.30

Prices in this table are exempt from VAT



For a full list of country destinations by zone, please go to

www.royalmail.com/worldzones

### Letters, Small Packets and Printed Papers over 100g

Weight up to	Europe	World Zone 1	World Zone 2
101-150g	£2.93	£3.86	£3.90
200g	£3.16	£4.42	£4.50
250g	£3.39	£4.98	£5.10
300g	£3.62	£5.54	£5.70
400g	£4.22	£6.76	£6.98
500g	£4.82	£7.98	£8.26
600g	£5.42	£9.20	£9.54
700g	£6.02	£10.42	£10.82

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800g	£6.62	£11.64	£12.10
900g	£7.22	£12.86	£13.38
1000g	£7.82	£14.08	£14.66
1100g	£8.42	£15.30	£15.94
1200g	£9.02	£16.52	£17.22
1300g	£9.62	£17.74	£18.50
1400g	£10.22	£18.96	£19.78
1500g	£10.82	£20.18	£21.06
1600g	£11.42	£21.40	£22.34
1700g	£12.02	£22.62	£23.62
1800g	£12.62	£23.84	£24.90
1900g	£13.22	£25.06	£26.18
2000g	£13.82	£26.28	£27.46

£1.22

£1.28

Prices in this table are exempt from VAT.

Printed Papers only

Each additional 100g or part

thereof up to 5000g add

If you are sending goods and merchandise outside of the EU, you will need to complete a customs form. These are available from Post Office® branches and at www.rovalmail.com/international

The standard maximum weight for Airmail and Surface Mail is 2000g.

For our fastest international tracked service. secure and reliable to over 35 destinations worldwide. look no further than Airsure®. For valuable items, extra compensation is available on payment of an additional fee. Prices in addition to Airmail postage, start from £5.00 $^{*}$  (£7.60 $^{*}$  with extra compensation). \*VAT applies to EU destinations.

### **Surface Mail**

Airsure®

Surface Mail travels by land and sea instead of air. An economical service for items that don't need to reach their destination guickly.

Weight up to	Letters (outside Europe only)	Printed Paper / Small Packets	
20g	77p	£2.20	
60g	£1.31	£2.20	
100g	£1.84	£2.20	
150g	£2.54	£2.54	
200g	£2.88	£2.88	
250g	£3.22	£3.22	
300g	£3.56	£3.56	
400g	£4.21	£4.21	
500g	£4.86	£4.86	
500g - 2000g	For prices on weights up to 2000g (and for printed papers up to 5000g) please visit <b>www.royalmail.com</b> ask at your local Post Office® branch or call Customer Services on <b>08457 740 740</b>		

Prices in this table are exempt from VAT.

However, books and pamphlets are accepted up to 5000g worldwide. In the Republic of Ireland, only books are accepted up to 5000g. In Canada and Cambodia the maximum weight limit is 2000g.

### International Signed For

Tracked to the point it leaves the UK and in some overseas destinations\*\*, International Signed For takes a signature on delivery. For more valuable items, extra compensation is available on payment of an additional fee.

\*\*For destinations that provide overseas tracking go to www.royalmail.com/internationalsignedfor

Price per item (in addition to postage)	Additional compensation up to £500
£5.15	£2.60

Prices in this table are exempt from VAT.

#### International Redirection

Moving abroad? Then use this to get letters that are sent to your old address forwarded on to your new address abroad.

### International Redirection - EU Countries

Duration	Social price per surname	Business price per trading name
12 months	£186.00	£234.00
6 months	£125.00	£157.00
3 months	£82.00	£103.00
1 month	£38.00	£48.00

Prices in this table include VAT at the 20% rate.

### International Redirection - Other Countries

Duration	Social price per surname	Business price per trading name
12 months	£167.00	£210.00
6 months	£113.00	£142.00
3 months	£75.00	£94.00
1 month	£35.00	£44.00

Prices in this table are zero rated for VAT.

For further information on mailing abroad, please visit www.royalmail.com/international

# to help you...

Royal Mail can arrange for alternative formats of this booklet to be sent to you in:

- Large print
- Braille
- Audio CD
- Audio Cassette

To obtain a free copy call Customer Services on **08457 740 740**.

If you are deaf or hard of hearing, we offer a textphone service on 08456 000 606

Alternatively, please visit our website www.royalmail.com which has been designed with all of our customers in mind.

For further information on sending mail, please pick up a copy of our brochure called 'Our services'. This is available from any Post Office® branch. Alternatively visit our website at www.royalmail.com or call Customer Services on 08457 740 740 (Textphone 08456 000 606)







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### **Price changes**

We know how hard it is for households and businesses when our economy is as tough as it is now. No-one likes to raise prices in the current economic climate. We have thought very carefully about the impact on our customers and on our own business, before increasing our prices.

Our industry regulator, Ofcom, has said there is a very real risk to the viability of the "one price goes anywhere in the UK" Universal Service. Royal Mail has made a loss on its core mails, including packets activities, of almost £1 billion over the last four financial years. That is not sustainable for any business, so we have already started the process of returning to financial viability.

Postal service standards in the UK are high and price increases are needed to pay for them. Royal Mail's next day target of 93% is the highest for any major EU country. We also deliver six days a week while many EU countries only provide a five day delivery service.



### **Sending items** within the UK

#### 1st and 2nd Class Mail

We aim to deliver all 1st Class mail on the next working day and all 2nd Class mail by the third working day after posting.

Weight	1st Class	2nd Class		
Letter - Max. 240mm (L) x 165mm (W) x 5mm (D)				
0-100g	60p	50p		
Large Letter - Max	. 353mm (L) x 250m	ım (W) x 25mm (D)		
0–100g	90p	69p		
101-250g	£1.20	£1.10		
251-500g	£1.60	£1.40		
501-750g	£2.30	£1.90		
Packet - Over 35	(W) x 25mm (D)			
0-750g	£2.70	£2.20		
751–1000g	£4.30	£3.50		
1001-1250g	£5.60			
1251-1500g	£6.50			
1501-1750g	£7.40	Please note		
1751-2000g	£8.30	items heavier than 1000g		
2001-4000g	£10.30	cannot be sent		
Each additional 2000g or part thereof	£3.50	2nd Class.		

Prices in this table are exempt from VAT.

### Special Delivery<sup>™</sup> 9am\*

Got something urgent or valuable to send? This service guarantees\*\* delivery of your items to 98% of the UK by 9am\* the next working day or your money back.

\*Exceptions to the 9am guarantee apply - please visit www.royalmail.com/special-delivery-9am for full details.

<sup>\*\*</sup>For more information please vist www.royalmail.com/specialdelivery

	Compensation options up to			
Weight up to	£50	£1000	£2500	
100g	£16.70	£18.90	£22.40	
500g	£18.80	£21.00	£24.50	
1000g	£20.45	£22.65	£26.15	
2000g	£24.75	£26.95	£30.45	

Prices in this table include VAT at the 20% rate.

## Special Delivery<sup>™</sup> 9am\* with Saturday Guarantee\*\*

For items posted on Fridays only.

	Compensation options up to			
Weight up to	£50	£1000	£2500	
100g	£19.70	£21.90	£25.40	
500g	£21.80	£24.00	£27.50	
1000g	£23.45	£25.65	£29.15	
2000g	£27.75	£29.95	£33.45	

Prices in this table include VAT at the 20% rate.

### Special Delivery<sup>™</sup> Next Day

Is your item urgent or valuable? Then use this service as it guarantees\*\* delivery to 99% of the UK by 1pm the next working day or your money back.

<sup>\*\*</sup>For more information please vist www.royalmail.com/specialdelivery

Compensation options up to			
Weight up to	£500	£1000	£2500
100g	£5.90	£6.90	£8.90
500g	£6.35	£7.35	£9.35
1000g	£7.55	£8.55	£10.55
2000g	£9.75	£10.75	£12.75
10000g	£24.50	£25.50	£27.50

Prices in this table are exempt from VAT.

## Special Delivery<sup>™</sup> Next Day with Saturday Guarantee\*\*

For items posted on Fridays only.

Compensation options up to				
Weight up to	£500	£1000	£2500	
100g	£10.08	£11.28	£13.68	
500g	£10.62	£11.82	£14.22	
1000g	£12.06	£13.26	£15.66	
2000g	£14.70	£15.90	£18.30	
10000g	£32.40	£33.60	£36.00	

Prices in this table include VAT at the 20% rate.

### Recorded Signed For™

Want proof that your item was delivered but without paying for full tracking. Then opt for this service for items that are not especially urgent or valuable. Items of value should be sent using Special Delivery™.

To calculate the price, simply add a 95p Recorded fee to either your 1st or 2nd Class postage cost.

#### Standard Parcels

Sending a parcel to a UK address? We will aim to deliver it within three to five working days of you posting it.

Weight up to	Price
2000g	£5.30
4000g	£8.80
6000g	£12.30
8000g	£15.80
10000g	£18.80
20000g	£21.90

Prices in this table are exempt from VAT

### Keepsafe™

Going away? We can keep your mail safe and stop it piling up behind your front door with this service.

Keepsafe™ Social	Price
up to 17 days	£11.25
up to 24 days	£15.80
up to 31 days	£19.80
up to 66 days	£37.00

Prices in this table are exempt from VAT.

### **UK Redirection**

Moving? Then use this to get letters that are sent to your old address forwarded on to your new address.

Duration	Social price per surname	per trading nam
12 months	£47.00	£205.00
6 months	£30.00	£110.00
3 months	£19.50	£60.00
1 month	£12.50	£35.00

Prices in this table are exempt from VAT.

### PO Box

Want an alternative address for certain pieces of mail to be sent to? Then set up a PO Box and pick up your mail from your local Royal Mail Delivery Office. For an additional fee we can deliver from a PO Box to a street address.

PO Box	6 months	1 year
Basic service	£126.00	£222.00
Basic service plus mail from a box delivered to a street address	£150.00	£276.00
Basic service plus mail transferred from a street address to a box	£180.00	£330.00

Prices in this table include VAT at the 20% rate

Prices correct at time of print. April 2012.

Visit www.royalmail.com for up to date prices and full terms and conditions. Postal fees and other conditions are subject to revision from time to time and services may be added to or withdrawn.